

# **CONTRACTING FOR A & E SERVICES**

## **CLASSROOM EXERCISES**

FEDERAL ACQUISITION INSTITUTE

CURRICULUM OF PROCUREMENT  
TRAINING COURSES

CURRENT THROUGH  
FAC 90-37

**OFFICE OF ACQUISITION POLICY**

**GENERAL SERVICES ADMINISTRATION**

## CLASSROOM EXERCISE CE-3.4

### EVALUATION FACTORS

A-E firms responding to this announcement will be evaluated on the above requirements based on the following criteria in relative order of importance:

- (1) Professional qualifications necessary for satisfactory performance of required services;
- (2) Specialized experience and technical competence in the type of work required of the proposed engineering/technical staff who will perform the work;
- (3) Capacity to accomplish the work in the required time frame;
- (4) Past performance on contracts with Government agencies and private industry in terms of cost control, quality of work and compliance with performance schedules;
- (5) Location of the firm in the general geographic area of the contract provided that application of this criterion leaves an appropriate number of qualified firms, given the nature and size of the contract;
- (6) Use of recovered materials and achieving waste reduction and energy efficiency;
- (7) Aggressive internal quality control program with demonstrated results of reducing design errors and/or omissions;
- (8) Volume of work awarded during the last 12 month period.

### GENERAL INFORMATION, INCLUDING SUBMISSION OF FORMS

The initial order for work will include cutting, patching paved areas and restoration of landscaping. No other general notification to firms for other similar projects performed under this contract will be made.

Type of contract: Firm Fixed Price. Estimated start date is \_\_\_\_\_. Those firms which meet the requirements described in this announcement and wish to be considered must submit a SF 255. One copy of the SF 255 is to be received in this office no later than the 30th calendar day after the date of appearance of this announcement in the CBD. Should the due date fall on a weekend or holiday, the SF 255 will be due the first workday thereafter. If a current SF 254 is not already on file with this office, it must be submitted with the SF 255. The SF 255 must clearly indicate the office location where the work will be performed and the qualification of the individuals and subcontractors proposed to work on the contract and their geographical location.